GAUTENG PROVINCE
EDUCATION
REPUBLIC OF SOUTH AFRICA

PREPARATORY EXAMINATION

2025

10722

BUSINESS STUDIES

(PAPER 2)

BUSINESS STUDIES P2

10722E

TIME: 2 hours

MARKS: 150

9 pages

X05

P.T.O.

INSTRUCTIONS AND INFORMATION

Read the following instructions carefully before answering the questions.

1. This question paper consists of THREE sections and covers TWO main topics.

   SECTION A: COMPULSORY
   SECTION B: Consists of THREE questions
   Answer any TWO of the three questions in this section.
   SECTION C: Consists of TWO questions
   Answer any ONE of the two questions in this section.

2. Read the instructions for each question carefully and take note of what is required.

   Note that ONLY the answers to the first TWO questions selected in SECTION B and the answer to the FIRST question selected in SECTION C will be marked.

3. Number the answers correctly according to the numbering system used in this question paper. NO marks will be awarded for answers that are numbered incorrectly.

4. Except where other instructions are given, answers must be written in full sentences.

5. Use the mark allocation and nature of each question to determine the length and depth of an answer.

6. Use the table below as a guide for mark and time allocation when answering each question.

SECTION	QUESTION	MARKS	TIME (minutes)
A: Objective-type questions COMPULSORY	**1**	**30**	**20**
B: THREE direct/indirect-type questions	**2**	**40**	**70**
CHOICE:	**3**	**40**	
Answer any TWO.	**4**	**40**	
C: TWO essay-type questions	**5**	**40**	**30**
CHOICE: **Answer any ONE.**	**6**	**40**	
TOTAL		**150**	**120**

7. Begin the answer to EACH question on a NEW page, e.g. QUESTION 1 – new page, QUESTION 2 – new page.

8. You may use a non-programmable calculator.

9. Write neatly and legibly.

SECTION A (COMPULSORY)

QUESTION 1

1.1 Various options are provided as possible answers to the following questions. Choose the answer and write only the letter (A – D) next to the question numbers (1.1.1 to 1.1.5) in the ANSWER BOOK, e.g. 1.1.6 D.

1.1.1 The shareholders of … shares only receive dividends when a profit is made.

A preference
B ordinary
C founders'
D bonus

1.1.2 Smart Insurance rejected an insurance claim from Muhammad Clothing for … as it is classified as a non-insurable risk.

A theft
B fire
C money in transit
D changes in fashion

1.1.3 Presenters should consider … when designing multimedia presentations.

A including information that will include past and present facts
B covering a large amount of information
C using bright colours to increase visibility
D maintaining eye contact with the audience

1.1.4 A King Code principle that requires businesses to conduct regular audits to determine the effectiveness of the business is known as …

A transparency.
B responsibility.
C accountability.
D sustainability.

1.1.5 Dinaledi Construction applied the … when they requested a panel of experts to solve their complex business problems.

A force-field analysis
B brainstorming technique
C nominal group technique
D Delphi technique (5 x 2) (10)

1.2 Complete the following statements by using the word(s) provided in the list below. Write only the word(s) next to the question numbers (1.2.1 to 1.2.5) in the ANSWER BOOK.

planet; performing; profit; non-profit companies; expert; posters; cooperatives; complainer; norming; hand-outs

1.2.1 The objective of … is to create mutual benefit for the members.

1.2.2 Bright Solutions provides … as a visual aid to the audience at the end of a presentation.

1.2.3 Bonga Manufacturers focused on … as a triple bottom line by using old plastic bottles to produce dustbins for the municipality.

1.2.4 Tlaki, a supervisor, is firm and assertive when dealing with a/an … as a type of difficult personality.

1.2.5 Team members have direction and work without interference from the leader during the … stage. (5 x 2) (10)

1.3 Choose a description from COLUMN B that matches a term in COLUMN A. Write only the letter (A – J) next to the question numbers (1.3.1 to 1.3.5) in the ANSWER BOOK, e.g. 1.3.6 K.

COLUMN A		COLUMN B	
1.3.1	Indemnity	A	provides protective clothing to all workers
1.3.2	Debentures	B	develops a moral compass for decision-making
1.3.3	Unlimited liability	C	owners only lose capital invested to pay for the debts of the business
1.3.4	Health and safety representatives	D	protects the insured against the specified event that may occur
1.3.5	Professional behaviour	E	owners' personal assets may be seized to pay business debts
		F	issued by an investor to start up a business venture
		G	applies a code of conduct of a business
		H	issued to the public to raise borrowed capital
		I	identify potential dangers in the workplace
		J	provides financial security to the insured at retirement

(5 x 2) (10)

TOTAL SECTION A: 30

SECTION B

Answer ANY TWO questions in this section.

NOTE: Clearly indicate the QUESTION NUMBER of each question that you choose. The answer to EACH question must start on a NEW page, e.g. QUESTION 2 on a NEW page, QUESTION 3 on a NEW page.

QUESTION 2: BUSINESS VENTURES

2.1 Name any FOUR factors that should be considered when making investment decisions. (4)

2.2 Outline the factors that a presenter should consider during a presentation. (6)

2.3 Read the scenario below and answer the questions that follow.

SUMMIT TRADERS (ST)

Summit Traders operates with a large workforce spread across various locations. ST ensures that employees who lose their jobs are registered with the Department of Labour to obtain financial assistance.

2.3.1 Identify the type of compulsory insurance applicable to ST. Motivate your answer by quoting from the scenario above. (3)

2.3.2 Explain ONE other type of compulsory insurance. (3)

2.4 Discuss the impact of the liassez-faire/free-reign leadership style. (6)

2.5 Read the scenario below and answer the questions that follow.

CLIVE HOLDINGS (CH)

Clive Holdings invested R5 000 in a fixed deposit with Shakes Bank. CH will earn interest based on the original amount invested, as well as interest earned in the previous period.

2.5.1 Name the type of interest that will be received by CH. (2)

2.5.2 Discuss the advantages of fixed deposits as a form of investment. (4)

2.6 Explain the characteristics of a private company. (6)

2.7 Advise businesses on the impact of interactive whiteboards as a visual aid. (6)
[40]

QUESTION 3: BUSINESS ROLES

3.1 List any FOUR components of corporate social responsibility (CSR). (4)

3.2 Outline the difference between *problem-solving* and *decision-making*. (4)

3.3 Identify the type of unethical business practice that poses a challenge to Candy Trading in EACH statement below.

3.3.1 Candy Trading uses misleading statements when promoting their products. (2)

3.3.2 They submitted incorrect returns to SARS, resulting in penalties. (2)

3.3.2 Candy Trading charges high prices for inferior products that they sell in villages. (2)

3.4 Explain how businesses can apply the nominal group technique to solve complex business problems. (4)

3.5 Read the scenario below and answer the questions that follow.

SUCCESS TECH SOLUTIONS (STS)

Success Tech Solutions allows flexible working hours to enhance productivity. The management has offered to mentor new business owners. They provide financial assistance to employees in case of hardship caused by unexpected medical costs.

3.5.1 Quote TWO ways in which STS contributes time and effort to improve the well-being of employees, from the scenario above. (2)

3.5.2 Discuss other ways in which businesses could contribute time and effort to improve the well-being of employees. (4)

3.6 Explain the implications of equality, respect and dignity on businesses. (6)

3.7 Discuss the importance of team dynamic theories in improving team performance. (4)

3.8 Recommend ways in which businesses can deal with difficult employees in the workplace. (6)

[40]

QUESTION 4: MISCELLANEOUS TOPICS

BUSINESS VENTURES

4.1 Name any FOUR examples of non-verbal presentations. (4)

4.2 Outline the advantages of insurance for businesses. (6)

4.3 Read the scenario below and answer the questions that follow.

PRINT SOLUTIONS LIMITED (PSL)

Print Solutions Limited needed a large amount of capital to increase their market share. PSL issued a prospectus to invite the public to buy their shares.

4.3.1 Name the form of ownership applicable to the scenario above. (2)

4.3.2 Discuss how capital as a criterion can contribute to the success and/or failure of the form of ownership named in QUESTION 4.3.1. (4)

4.4 Suggest ways in which a presenter can handle feedback in a non-aggressive and professional manner. (4)

BUSINESS ROLES

4.5 State any FOUR problem-solving steps. (4)

4.6 Outline the correct procedure to deal with grievances in the workplace. (6)

4.7 Read the scenario below and answer the questions that follow.

ECONET HOLDINGS (EH)

Econet Holdings operates in an environment that has many social challenges. EH invests in infrastructure and housing programmes in the local areas. Employees are given time-off to attend to community events. EH also supports poverty alleviation programmes that are offered by the government.

4.7.1 Quote TWO strategies that EH use to deal with poverty in the scenario above. (2)

4.7.2 Explain other strategies to deal with poverty as a socio-economic issue. (4)

4.8 Recommend ways in which businesses could promote cultural rights in the workplace. (4)

[40]

TOTAL SECTION B: 80

SECTION C

Answer ANY ONE question in this section.

NOTE: Clearly indicate the QUESTION NUMBER of the chosen question. The answer to the question must start on a NEW page, e.g. QUESTION 5 on a NEW page OR QUESTION 6 on a NEW page.

QUESTION 5: BUSINESS VENTURES (MANAGEMENT AND LEADERSHIP)

Businesses recognise that effective management and leadership are essential for achieving their goals. They also understand the role of personal attitudes in successful leadership. Some follow the situational and transformational leadership theories as a foundation for managing and leading their employees, while others prefer to apply the democratic leadership style in the workplace.

Write an essay on management and leadership in which you include the following aspects:

- Outline the differences between *management* and *leadership*.
- Explain the role of personal attitudes in successful leadership.
- Discuss the following theories of management and leadership:
  - Situational leadership
  - Transformational leadership
- Recommend situations in which the democratic leadership style could be applied in the workplace. **[40]**

QUESTION 6: BUSINESS ROLES (HUMAN RIGHTS, INCLUSIVITY AND ENVIRONMENTAL ISSUES)

Employees are responsible for taking care of their own health and safety in the workplace. Many businesses respect the human rights of their employees and enjoy the benefits of a diverse workforce. All businesses need to develop strategies to protect the environment and human health.

Write an essay on human rights, inclusivity and environmental issues in which you address the following aspects:

- Outline the responsibilities of workers in promoting human health and safety in the workplace.
- Explain the ways in which businesses could deal with the following human rights in the workplace:
  - Privacy
  - Safety, security and the protection of life
  - Information
- Discuss the benefits of diversity in the workplace.
- Suggest strategies that businesses may use to protect the environment and human health. **[40]**

TOTAL SECTION C: 40

TOTAL: 150

END